

# testmasters

## 1-on-1 Course Registration Form

### Personal Information:

Today's Date \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Nick Name \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone (\_\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt / Suite # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School \_\_\_\_\_ Email Address #1 \_\_\_\_\_

Email Address #2 (if available) \_\_\_\_\_

How did you find about Test Masters \_\_\_\_\_ Grad. Year \_\_\_\_\_

### Course Details:

Exam Name (please specify): \_\_\_\_\_

Examples:

- |                               |   |   |
|-------------------------------|---|---|
| <input type="checkbox"/> GMAT | <input type="checkbox"/> ACT                        | <input type="checkbox"/> ISEE – Upper Level |
| <input type="checkbox"/> GRE  | <input type="checkbox"/> SAT Subject – Math Level 1 | <input type="checkbox"/> ISEE – Mid Level   |
| <input type="checkbox"/> LSAT | <input type="checkbox"/> SAT Subject – Math Level 2 | <input type="checkbox"/> ISEE – Lower Level |
| <input type="checkbox"/> SAT  | <input type="checkbox"/> SAT Subject – Biology      | <input type="checkbox"/> SSAT               |
| <input type="checkbox"/> PSAT | <input type="checkbox"/> SAT Subject – Chemistry    | <input type="checkbox"/> HSPT               |

Full Course or Specific Subject (please specify): \_\_\_\_\_

Geographic Location of Course:

City \_\_\_\_\_ State \_\_\_\_\_

Specific Location of Course:

CIRCLE ONE: \_\_\_\_\_ at Test Masters Office \_\_\_\_\_ at Student's Home

Dates of Course:

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Total Cost of Course:

\$ \_\_\_\_\_

### Internet

www.testmasters.com  
info@testmasters.com

### Address

13100 Southwest Freeway  
Sugar Land, TX 77478

### Phones

PHONE: (281) 276-7777  
FAX: (281) 276-7788

### Office Hours

9:30 am to 6:30 pm (M-F)  
9:30 am to 2:30 pm (Sat)

Please fax these four pages to (281) 276-7788.  
Or you can email them to support@testmasters.com.  
Thank you for choosing Test Masters!



# testmasters

PROFESSIONAL EXAM PREPARATION

PHONE: (800) 910-3926 • EMAIL: info@testmasters.com • WEB: www.testmasters.com

## 1-on-1 COURSE GUARANTEES & POLICIES

### OUR COMMITMENT

Test Masters is committed to offering all its courses at the highest possible quality. We firmly stand behind the quality of the teaching you will receive in our course. To support this commitment, we have the following guarantees and policies:

### MAKEUP POLICY

Each student is allowed to reschedule up to two classes at no additional charge if at least 48 hours notice is given. There will be a pro-rated charge per class for make-ups exceeding this limit of two or for giving less than 48 hours notice of cancellation. While we make every effort to accommodate each make-up request, make-ups cannot be guaranteed. In tutoring situations where flight arrangements have been made, students may incur additional costs associated with travel.

### EXTRA TUTORING SESSIONS

In the event that you need additional hours of tutoring beyond the hours originally agreed upon at the start of the course, additional hours can be scheduled at standard tutoring rates. Due to a high demand for our tutors, sessions are available on a first-come, first-serve basis and are not guaranteed.

### REFUND POLICY

Under any circumstances, if you are unable to start the course after it has been scheduled, the fee will be fully refunded less a 20% administrative fee. If you start the course and decide to discontinue the course at anytime, the course fee will be refunded on a pro-rata basis less a 20% administrative fee and less a course materials fee. In order to obtain a refund, there must be a written request for a refund and the return of all materials in an undamaged and unmarked condition. The date of receipt of the written request is the date which the course is formally terminated.

I, \_\_\_\_\_, have read and understand the above. (Please sign below)  
(Write your name here)

\_\_\_\_\_  
SIGN YOUR NAME HERE (STUDENT)

\_\_\_\_\_  
TODAY'S DATE

\_\_\_\_\_  
PRINT YOUR NAME HERE (STUDENT)

*In cases where student is under the age of 18, parent must sign below as well:*

\_\_\_\_\_  
SIGN YOUR NAME HERE (PARENT)

\_\_\_\_\_  
TODAY'S DATE

\_\_\_\_\_  
PRINT YOUR NAME HERE (PARENT)

